

**GOVERNMENT OF ANDHRA PRADESH
FINANCE (Budget.II) DEPARTMENT**

U.O.Note No.0018/Budget.II/A1/2017, Dated:18-01-2017

Sub:- Supplementary Estimates for expenditure for 2016-17 –
Notes called for on-line - Reg.

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Supplementary Estimates of expenditure for 2016-17 will be presented in the ensuing Budget Session of the State Legislature. The actual date of presentation will be intimated later.

2. While preparing the Supplementary Estimates for 2016-17, the departments of Secretariat are requested to see that the funds are provided to cover the following items of expenditure.

- i) The additional amounts allowed by Finance Department over and above the provisions made in the Budget Estimates 2016-17 in relaxation of Treasury Control orders pending provision of funds by way of supplementary grants.
- ii) Additional expenditure under certain grants due to change or increase in the State Plan outlays and consequential additional allocations of funds over and above the provisions in the Budget 2016-17.
- iii) New Service Schemes sanctioned during the year 2016-17 for which funds have been provided by advances from the Contingency Fund but remained unrecouped to the fund.
- iv) Expenditure on Centrally Assisted State Plan Schemes (CASPS) and Externally Aided Projects which have been approved by the Government of India or by any such other agency for which no provision was made or provision was made inadequate to cover the entire expenditure.
- v) Any other essential items of expenditure or new schemes sanctioned by the Government during the course of the financial year 2016-17 for which funds are required for expenditure in 2016-17.

3. The Departments are requested to ensure that while submitting proposals for Supplementary Estimates the additional amount sought for is actually required over and above the provision available to the department in the Budget 2016-17 under the Heads of Accounts under its control under each of the Section i.e., Revenue, Capital and Loan Account in each grant. It is also to be noted that the departments should ensure that correct estimation is done to cover the actual expenditure. While obtaining supplementary grants, unutilized funds, surrenders and savings would give scope for adverse comments from the Accountant General and Public Accounts Committee. The Departments are, therefore requested to see that the Supplementary grant is obtained only for the actual additional amount required under each grant to cover the actual expenditure before the end of the Financial year

2016-17 over and above the provision voted by the Legislature. The Chief Controlling Officers/Estimating Officers shall furnish a certificate to the effect that there are no savings available under any of the detailed heads under respective sections i.e., Revenue, Capital and Loans under their control to meet the additional expenditure now sought for in the format given below.

CERTIFICATE

“This is to certify that no savings are available out of the provisions made in the Budget for 2016-17 under any of the detailed heads under sections Revenue/Capital/Loans under which supplementary grant is sought for now to provide the additional amounts”.

4. As it is incumbent on the part of the department to bring to the notice of the legislature and obtain its vote as early as possible after New Service scheme sanctioned, the Departments of Secretariat are requested to pay special attention to see that no “New Service” sanctioned during the course of the current financial year is omitted from the supplementary estimates, if the expenditure has been or likely to be incurred on the schemes during the current financial year. Whenever Government have ordered that the additional expenditure should be made by reappropriation of funds from the existing budget provision, 2016-17 for only token sum of Rs.0.01 lakhs should be included in the Supplementary Estimates in respect of each ‘New Service’ if the additional expenditure involved can be met from the savings within the grant.

5. A list of New Services, the expenditure of which was met by an advance from the Contingency Fund and for which recoupment is now pending is enclosed. The Departments of Secretariat are requested to ensure that proposals for Supplementary Estimates are sent in respect of all of them. This list, however not exhaustive and the Departments should also send notes on any other sanctioned ‘NEW SERVICE’ Schemes of new items of expenditure in respect of which advances from the Contingency Fund have been sanctioned but could not be included in this list.

6. By the time proposals for Supplementary Estimates (Non-Plan) are prepared by the Departments ceilings under Revised Estimates for 2016-17 based on existing sanctions would have been communicated by Finance (Budget/FMU) Department to the concerned Departments of Secretariat. The Departments of Secretariat are requested to take note of the Provisions indicated in RE 2016-17 and restrict the proposal to these provision unless additional demands are specifically covered by Government sanctions issued subsequent to the fixation of the Revised Estimates for 2016-17.

7. Draft explanatory notes on Supplementary Estimates of expenditure in the usual form (Annexure enclosed) explaining fully the necessity for additional appropriation should be sent to Finance Department online before 31st January 2017. Finance Department will scrutinize the draft notes of Supplementary Estimates for both Plan and Non-Plan Schemes.

8. So far as plan schemes are concerned, the Departments of secretariat are informed that the proposal for obtaining Supplementary Estimates should be sent only for such of the schemes for which additional funds have actually been allotted due to revision in the Sectoral allocations in the Plan.

9. The Departments of Secretariat are also informed that in cases where they require Supplementary appropriation under more than one sub-head of appropriation under the same grant they should as far as possible prepare a consolidated note for all such heads showing the additional appropriation required under each sub-head separately explaining in detail the reasons for additional appropriation.

10. Hard copy of the explanatory notes on demands for Supplementary Estimates for 2016-17 should reach the Finance Department not later than 31st January 2017 as the demands have to be consolidated, the Supplementary Statement of expenditure has to be approved in circulation before copies are printed and presented to the Legislature. It will not be possible for Finance Department to include in the Supplementary Statement, schemes in respect of which copies of explanatory notes are received after 31st January 2017.

11. Details according to units of appropriation including sub-detailed heads, such as Pay, Allowances, DA under 'Salaries' etc with code number as has been exhibited in printed Budget Publications for 2016-17 should clearly be indicated in the proposal, for Supplementary Estimates.

12. The information whether, the expenditure relates to Plan or Non-Plan and whether it is 'Charged' or 'Voted' should clearly be mentioned in the notes for Supplementary Estimates.

13. Abbreviations should not be used in the explanatory notes to be sent to Finance Department.

14. **On-Line Submission:** The Supplementary Estimates proposals sought for 2016-17 through this U.O. Note shall be furnished by all departments through the online facility only. All Heads of Departments and other Estimating Officers are requested to visit Finance Department web-site on the Internet using the URL: <http://www.apfinance.gov.in/> and "click" on the web-link "Finance Department Portal" provided in the home-page. Then follow the steps given below:

- This link will open "Finance Department Portal" web-page
- The User-ID and Password were already provided for submission of Number Statement and Budget Estimates.
- Please Log-in using the same User-ID and Password. Please enter them correctly and Log-in into application.
- A menu item "Supplementary Estimates 2016 -17" is displayed in the Menu Bar.

- Select the respective Non-Plan and Plan items along with concern Head of Accounts and enter the data.
- Saving of data can be done any point of time using 'SAVE' button.
- After completion of entries final submission to Finance department can be done using 'Final Submit' in the menu bar and using the appropriate menu items.
- Deletion of entries can be done before Final Submission.
- After final submission no more deleting is allowed.
- Any further instructions can be seen on-line.

**K. SUNITHA,
SECRETARY TO GOVERNMENT (B&IF)**

To
All Departments of Secretariat.

Copy to: All Heads of the Department.
All Sections in Finance Department.
All officers in Finance Department
The Chief Technical Officer, Finance Department for taking
Immediate action for providing facility in F.D.P. for entry
data by the Departments / HoDs concerned.

PS to Spl.CS/Secy.(R&E)/Secy.(B&IF)/Spl.Secy.

//FORWARDED:: BY ORDERS//

SECTION OFFICER

ANNEXURE

() Demand (Non-Plan) & (Plan) of the original Demand.

Voted:
Charged:

Estimate of the amount required for further expenditure

Voted

Total of sums charged:

SUMMARY

(Rupees in Thousand)

Major Head	Minor Head	Sub-head and Detailed Heads of appropriations	Estimated amount of further Expenditure for 2016-17	
			Charged Rs.	Voted Rs.
		Non-Plan Plan		
		Total :		

EXPLANATORY NOTE

(Herein give details in brief regarding the scheme when it is sanctioned, its cost, whether it is treated as New Service and if so, the reasons therefore, whether an advance from the Contingency Fund has been sanctioned and if so, the amount of advance and the amount that has to be recouped by obtaining the Supplementary grant, the reasons for not providing funds in the original Budget, the circumstances under which the provision made in the original Budget has been exceeded etc.)

ANNEXURE
LIST OF ADVANCES SANCTIONED FROM THE CONTINGENCY FUND REMAIN UNRECOUPED
TO THE FUND ACCOUNT

Sl.	Departments G.O. Number & Date	Finance (BG) Dept. G.O.Rt.No. & Date	(Rs.) Amount of advance from the Contingency Fund
HOME			
1.	G.O. Rt No.51, Home (Servies.IV) Dept. dt. 28-01-2016	G.O. Rt No.406, Finance (Budget.I) Dept. dt. 06-03-2016	3,65,000
2.	G.O. Rt No.363, Home (Servies.IV) Dept. dt. 21-04-2016	G.O. Rt No.1770, Finance (Budget.I) Dept. dt. 24-07-2016	10,97,000
3.	G.O. Rt No.195, Home (Servies.IV) Dept. dt. 30-03-2016	G.O. Rt No.1771, Finance (Budget.I) Dept. dt. 24-07-2016	2,82,000
TR&B			
4.	G.O. Rt No.533, Transport, Roads & Buildings (R.I) Dept. dt. 19-10-2015	G.O. Rt No.36, Finance (Budget.I) Dept. dt. 11-01-2016	3,03,000
5.	G.O. Rt No.363, Transport, Roads & Buildings (R.IV) Dept. dt. 18-06-2016	G.O. Rt No.1686, Finance (Budget.I) Dept. dt. 06-07-2016	8,76,000
6.	G.O. Rt No.326, Transport, Roads & Buildings (B) Dept. dt. 04-06-2016	G.O. Rt No.1704, Finance (Budget.I) Dept. dt. 13-07-2016	29,94,000
GAD			
7.	G.O. Rt No.2164, General Administration (L&O.I) Dept. dt. 17-05-2014	G.O. Rt No.1507, Finance (Budget.I) Dept. dt. 01-06-2016	2,00,000
8.	G.O. Rt No.1399, General Administration (L&O) Dept. dt. 01-07-2016	G.O. Rt No.1749, Finance (Budget.I) Dept. dt. 22-07-2016	2,00,000
9.	G.O. Rt No.1525, General Administration (Law & Order) Dept. dt. 18-07-2016	G.O. Rt No.1804, Finance (Budget.I) Dept. dt. 31-07-2016	80,000
10.	G.O. Rt No.1834, General Administration (L&O) Dept. dt. 29-08-2016	G.O. Rt No.1933, Finance (Budget.I) Dept. dt. 08-09-2016	2,80,000
HM&FW			
11.	G.O. Rt No.126, Health, Medical and Family Welfare (G1) Dept. dt. 12-04-2016	G.O. Rt No.1160, Finance (Budget.I) Dept. dt. 27-04-2016	9,29,000
Water Resources Department			
12.	G.O. Rt No.275, Water Resources (Proejects.III) Dept. dt. 23-04-2016	G.O. Rt No.1465, Finance (Budget.I) Dept. dt. 21-05-2016	7,76,000
13.	G.O. Rt No.69, Water Resources (Proej.I.A2) Dept. dt. 29-06-2016	G.O. Rt No.1803, Finance (Budget.I) Dept. dt. 31-07-2016	4,00,000
14.	G.O. Rt No.579, Water Resources (Services.III) Dept. dt. 17-08-2016	G.O. Rt No.2365, Finance (Budget.I) Dept. dt. 26-12-2016	98,000
Total			88,80,000