

Organization, Functions and Duties
[Section 4 (1) (b) (i)]

1. Particulars of the organization, functions and duties.

Sl.No.	Name of the Organization	Address	Functions	Duties
1.	Finance Department,	'North -H' Block, A.P. Secretariat, Hyderabad	The main function of the Finance Department is the management of the state finances. It has to prepare the budget of the State and also administer it, duly taking into account all the receipts and all the expenses of the State Government. It is responsible for the proper deployment of funds and to ensure maintenance of accounts, including commercial accounts wherever necessary, of all the financial transactions.	Finance Department acts as an advisory department. It advises other Departments of the Secretariat in matters relating to financial rules, pension rules, fundamental rules, financial procedures and the application of the principles of sound finance. The Finance Department is responsible for the administration of the fiscal policy of the State. The Department is headed by the Principal (Finance) Secretary and he is assisted by the following Officers. The basic unit of work in Finance Department is the Section.

**Powers and Duties of Officers and Employees
[Section 4 (1) (b) (ii)]**

Sl. No.	Name of the officer / employee	Designation	Duties allotted	Powers
1.	Sri Dr.P.V.Ramesh, IAS	Principal Finance Secretary to Government	<ol style="list-style-type: none"> 1. Overall coordination, guidance and supervision of the Finance Department 2. Policy matters having direct or indirect impact on the state's economy, economic development or / and implications for the state's finances; 3. Matters involving revenue outflow, concessions relating to value-added tax (VAT) and tariff, incentives, guarantees, subsidies, land assignments, GST, etc.; 4. Policies and programmes of the Government, including restructuring and reframing of existing programmes; 5. Economic Development Board, Special Purpose Vehicles, Domestic and Overseas Resource Mobilisation 6. Matters involving relaxation of rules, requiring the approval of the Council of Ministers, Legislative Matters, Matters relating to High Court, and files in circulation to Hon'ble Finance Minister and Hon'ble Chief Minister, Cabinet, etc. 7. Overall supervision and oversight of matters relating to Public Financial Management, including Budget and Expenditure Management, and Ways & Means Management. 8. All other matters not allotted to any other Secretary of the Finance Department. 	<p>Principal Secretary to Government is the final decision making authority in the Department.</p> <p>Disciplinary Authority in respect of non-cadre officers and staff of the department and also in respect of the HODs under the control of Finance Department.</p> <p>Regulation of Ways and Means position of the State.</p>
2.	Sri M.Ravichandra, IAS	Finance Secretary to Government (R&E)	<p>Financial Management of the following departments:</p> <ol style="list-style-type: none"> i) Agriculture, Cooperation & Horticulture ii) Animal Husbandry & Fisheries iii) Energy, Infrastructure iv) Food & Civil Supplies v) General Administration vi) Health, Medical & Family Welfare vii) Housing viii) Information Technology ix) Industries & Commerce x) Water Resources xi) Labour Employment Training and Factories xii) Legislature xiii) Panchayat Raj & Rural Water Supply & Rural Development xiv) Planning xv) Revenue xvi) Transport, Roads & Buildings xvii) Tourism, Youth Affairs, Sports, Culture xviii) Women and Child 	<p>Decision making authority for release of funds etc., in respect of Expenditure Sections under his control.</p>

			<p>Development</p> <p>xix) Environment , Forests, Science & Technology</p> <p>xx) Home Department</p> <p>xxi) Home (Courts)/ Legal Affairs</p> <p>xxii) Municipal Administration & Urban Development</p> <p>1. Resource Mobilization</p> <p>2. Public-Private Partnership Projects</p> <p>3. Establishment matters relating to:</p> <p>i) Directorate of Treasuries and Accounts</p> <p>ii) Pay & Accounts Office</p> <p>iii) Directorate of Works Accounts</p> <p>4. PMU-CASPS &FC</p>	
3	Smt. K.Sunitha, IAS	Finance Secretary, Budget and Institutional Finance (B&IF)	<p>1. Matters relating to Budget Preparation, Management and Budget Monitoring and Estimates Committee.</p> <p>2. Financial Management of the following departments:</p> <p>i) Primary, Secondary, Higher Education and Technical Education</p> <p>ii) Social Welfare Department including, SC, ST, BC and Minority Welfare</p> <p>3. Matters relating to Institutional Finance, NABARD Sanctions and Special Projects.</p> <p>4. Externally Aided Projects.</p> <p>5. Establishment matters of Directorate of Insurance. Sub-Plan Programmes</p>	<p>Conducts meetings and coordinate the Government Schemes running with the deposits of various banks.</p> <p>Ensure Fiscal discipline in the State.</p>
4	Ms. Hema Munivenkatappa, IA & AS	Special Secretary Finance	<p>1. All matters relating to the management of human resources of the Government, PSEs, etc., including but not limited to the following:</p> <p>i) Management of Human Resources Division of the Finance Department</p> <p>ii) Creation, Up gradation and Abolition of permanent or temporary posts of all varieties, including daily wage employees, NMRs and Contingency workers, outsourced and contract staff;</p> <p>iii) Implementation of Act 2 of 1994</p> <p>iv) Staff Review Committee</p> <p>v) Surplus Man Power Cell (SMPC)</p> <p>vi) Employees Welfare Fund</p> <p>vii) Human Resource Management System (HRMS)</p> <p>viii) Pay Revision Commission, pay fixations (PC.I & P.C.II)</p> <p>ix) All matters relating to:</p> <p>a) Fundamental Rules, Pensions, Treasury Rules and Finance Rules</p> <p>b) TA & Special Pays, Loans and Advances</p> <p>2. Comprehensive Financial Management System (CFMS); computerization of the Finance</p>	<p>Decision making authority in respect of all establishment matters relating to non-cadre officers and Staff in the Department.</p>

			<p>Department and all Heads of Departments under the Finance Department</p> <p>3. Administrative oversight of Directorate of State Audit / Bureau of Internal Audit</p> <p>4. Matters relating to Comptroller and Auditor General of India / Public Accounts Committee.</p> <p>5. Administration of Finance Secretariat Department and OP Sections</p> <p>6. Monitoring follow-up action on A.P. State Reorganization Act</p>	
5	Sri Y. Rama Krishna,	Additional Secretary to Government	<p>Assists Secretary to Govt(R&E). in all the matters of</p> <p>FMU – Infrastructure & Investment (I&I), Environment and Forest & Municipal Administration (EF & MA)</p> <p>FMU – Panchayat Raj & Rural Development (PR&RD) and Rural Water Supply (RWS)</p> <p>FMU – Revenue, Industries & Commerce (I&C), and Energy</p> <p>FMU – Agriculture & Cooperation (A&C), Animal Husbandry, Dairy Development and Fisheries (AHDDF) and Civil Supplies (CS)</p> <p>PMU- Public Private Partnerships (PPPs), especially of Energy, Infrastructure, Capital Region Development Authority (CRDA)</p> <p>FMU – Water Resources (WR)-I</p> <p>FMU - Water Resources (WR)-II</p> <p>FMU – T.R.& B.</p>	
6	Sri K. Venkateswara Rao,	Additional Secretary to Government	<p>Assists Secretary to Govt(R&E) in all matters of</p> <p>FMU – Education</p> <p>FMU – Welfare-I</p> <p>FMU – Welfare-II</p> <p>Assists Special Secretary to Government in matters of Internal Audit (IA) & Public Accounts Committee (PAC)</p>	
7	Sri K.N. Malleswara Rao,	Joint Secretary to Government	<p>Assists Secretary to Govt(B&IF) in all matters of</p> <p>Budget –I</p> <p>Budget –II</p> <p>Budget -III</p> <p>Cash Management</p> <p>Debt Management</p> <p>PMU- E-nidhi</p> <p>Codification & Business Processes</p> <p>Re-engineering (BPR)</p>	
8	Sri N. Damodar Abbai,	Director IT	<p>Assists Spl Secretary to Govt(HR) in all matters of</p> <p>IT matters including functioning of legacy systems like REINS and Public Deposit (PD) Accounts software, office automation, e-office, hardware, software and network maintenance and implementation of e-Nidhi Project.</p>	
9	Sri K.V.S.K.S. Papa Rao,	Deputy Secretary to Government	<p>Assists Spl Secretary to Govt(HR) in all matters of</p> <p>HR 1 - Planning & Policy</p> <p>HR 2 - Planning & Deployment in Govt. Departments</p> <p>HR 3 - Planning & Deployment in Public Sector Enterprises (PSEs) and Autonomous Bodies (ABs)</p> <p>HR 4 – Fundamental Rules (FRs), Leave Rules, Pay Commission (PC)</p> <p>HR 5 - Pension & General Provident</p>	

			Fund (GPF) HR 6 & TFR (Travelling Allowance & Loans and Advances (TA&L&A), Audit work of Director of State Audit (DSA), Treasury & Financial Rules (TFR) and Vehicles and Materials Management (VMM)	
10	Sri Ch.V.N. Malleswara Rao,	Deputy Secretary to Government	Assists Secretary to Govt(R&E) in all matters of FMU – Health, Medical& Family Welfare (HM & FW) FMU – Women Development (WD), Child Welfare (CW), Disabled Welfare (DW)& Senior Citizens Welfare (SCW), Labour Employment and Training and Factories (LET& F)and Housing FMU –General Administration Department (GAD)- 1 FMU - General Administration Department (GAD) – 2 FMU - Home and Courts	
11	Sri K.V. Subrahmanyam,	Deputy Secretary to Government	Assists Secretary to Govt(R&E) in all matters of administration of DTA, PAO, DWA, Assists Secretary to Govt(B&IF) in all matters of administration of DI and Assists Spl Secretary to Govt(HR) in all matters of administration of DSA	
12	Smt S. Suvartha Rani,	Deputy Secretary to Government	Assists Spl Secretary to Govt(HR) in all matters of Office Procedures (OP) I Office Procedures (OP) II & Grievances Cell Finance Department Registry (FDR) Claims	
13	Sri Md. Imtiaz	Deputy Financial Advisor	Assists Secretary to Gvt(R&E) in all matters of FMU – Water Resources (WR) 1 FMU - Water Resources (WR)2	
14	Ms. S. Sasikala,	Joint Financial Advisor	Assists Secretary to Govt(B&IF) in all matters of PMU – Externally Aided Projects (EAP)	
15	Sri K.Ramesh Reddy,	Officer on Special Duty	Assists Joint Secretary in all matters of Cash Management Debt Management	
16	Sri B. Srihari Rao,	Officer on Special Duty	Budget preparation for 2016-17 FY	
17	Sri B. Venkateswara Rao,	Officer on Special Duty. (Resources Management)	Assists Secretary to Government(B&IF) in all matter of PMU- NABARD, Special Projects Institutional Finance (IF) , Director of Insurance (other than establishment matters) Assists Secretary to Government(R&E) in all matter of PMU – Centrally Assisted State Plan Schemes (CASPS), Finance Commission (FC)	
18	Sri D. Shalem Raju,	Consultant	Assists Additional Finance Secretary in all matters of PMU- PPPs, especially of Energy, Infrastructure, CRDA	
19	Sri B.K. Nagaraja Rao,	Officer on Special Duty	Banks Coordination, State Level Bankers Committee, PMJDY	
20	Sri Y. Sankar Rao,	Assistant Secretary to Government	Assists Deputy Secretary in all matters of O.P.I , OP.II & Grievances Cell, FDR	

21	Smt. M. Usha Rani,	Assistant Secretary to Government	Assists Additional Finance Secretary in all matters of FMU – Education FMU – Welfare-I FMU – Welfare-II	
22	Sri S. Ravindranadh Tagore,	Assistant Secretary to Government	Assists Deputy Secretary in all matters of FMU - GAD – 1 FMU - GAD – 2 FMU – Energy , Home and Courts	
23	Sri K. Adinarayana,	Assistant Secretary to Government	Assists Deputy Secretary in all matters of HR 1 - Planning & Policy HR 2 - Planning Deployment in Govt. Departments HR 3 - Planning & Deployment in PSEs, ABs	
24	Smt. B. Savithri,	Assistant Secretary to Government	Assists Additional Finance Secretary in all matters of FMU -Revenue, I&C FMU - A&C, AHDDF, and CS	
25	Sri K. John Deevan Raj,	Assistant Secretary to Government	Assists Deputy Secretary to Government in all matters of Administration of DTA, PAO, DWA, DI and DSA	
26	Sri V.Y.V.V.R.A. Sarma,	Assistant Secretary to Government	Assists Deputy Secretary to Government in all matters of HR 4 - FRs, Leave Rules, PC HR 5 - Pension & GPF	
27	Sri J. Venkateswara Reddy,	Assistant Secretary to Government	Assists Joint Secretary to Government in all matter of Budget –I Budget –II Budget-III	
28	Sri B.V.V. Ramakrishna Rao,	Assistant Secretary to Government	Assists Deputy Secretary to Government in all matters of FMU - HM & FW FMU - WD, CW, DW & SC, LET& F and Housing	
29	Sri P.A.V. Prasada Rao,	Assistant Secretary to Government	Assists Deputy Secretary to Government in all matters of HR 6 & TFR (TA&L&A, Vetting and follow up of Audit Reports of DSA, TFR & VMM)	
30	Sri K. Nalini Mohan Kumar,	Assistant Secretary to Government	Assists Deputy Secretary to Government Claims (DDO)	
31	Sri P. Sudhakar,	Assistant Secretary to Government	Assists Joint Secretary to Government in all matters of Codification and BPR; Cash Management & Debt Management	
32	Smt. K. Nagalakshmi Kumari,	Assistant Director (IA)	Assists Additional Finance Secretary to Government in all matters of Internal Audit & PAC	
33	Smt. K.Sai Lakshmi	Assistant Financial Advisor	Assists Additional Finance Secretary in all the matters of FMU - I&I, EF&MA FMU - PR & RD and RWS FMU- TR&B	

Procedure followed in Decision-making Process
[Section 4 (1) (b) (iii)]

Activity	Description	Decision-making process	Designation of final decision-making authority.
Goal-Setting & Planning	Finance Department is an advisory department in all fiscal matters. Finance Department, therefore advises other functional departments & executive agencies in releasing of funds by way of quarterly regulation orders and issue of BROs with reference to Budget Provisions. In respect of collection of Small Savings targets will be set. Every year, Small Savings Departments exceeds the targets.	The section concerned prepare note which will be submitted to Asst. Secretary/Secretary concerned for a decision.	Principal Finance Secretary/ Chief Secretary / Minister for Finance / Chief Minister.
Budgeting	As an advisory dept., Finance Department have no specific schemes to implement. But the department, regulates flow of funds to various departments through budgeting.	The section concerned prepare note which will be submitted to Asst. Secretary/Secretary concerned for a decision. The Budget wing prepares the Budget for the entire State.	Principal Finance Secretary / Chief Secretary/ Minister for Finance / Chief Minister.
Formulation of Programmes, Schemes and Projects.	Finance Department have no specific schemes being an advisory dept., But the Department advises the implementing agency on various programmes, schemes and projects.	On receipt of relevant file, the section initiates a note and will be submitted to Asst. Secretary/DS/JS/ Secretary/Prl.Secretary	Principal Finance Secretary
Recruitment/ hiring of personnel	Regular recruitment i.e., to the post of Asst. Section Officer through APPSC. For computer assistance, personnel will be hired from APTS. In higher cadres like Consultants / Advisors, it is done through deputation and re-employment.	As and when vacancies arise a note will be initiated to higher officers.	Principal Finance Secretary
Release of funds	Based on the requirements and budget provisions, release of funds will be made.	A note will be initiated to higher officers / Sr.Officers based on requirements	Principal Finance Secretary
Implementation / Delivery of Service / Utilization of funds.	Being an advisory dept., Finance Department do not have any schemes. But keeps watch on implementing agencies through a number of checks.	A note will be initiated to higher officers / Sr.Officers based on requirements	Principal Finance Secretary
Monitoring & Evaluation	As Finance Department do not have any schemes, but through budgeting exercises monitor the funds and evaluates at the time of allocation of funds	A note will be initiated to higher officers / Sr.Officers based on requirements	Principal Finance Secretary
Gathering Feedback from Public	Finance being an advisory departments do not have direct public contact		

**Norms set for the discharge of functions
[Section 4 (1) (b) (iv)]**

Sl.No.	Function / Service	Norms / Standards of performance set	Time frame	Reference document prescribing the norms
1.	Personal Register, Call Book, Reminders dairy and Periodical Registers are prescribed fixing responsibility.	Performance of Staff/ Officers will be assessed through confidential reports every year.	Papers have to be submitted within 5 days of their receipt to the Section. Similar time frame is prescribed for re-submission.	Secretariat Office Manual
2.	Citizen related a) Routine matters b) Other than routine Matters	As per Citizen Charter	3 days	Citizen Charter of Finance Department
		-do-	10 days	
3.	Inter-departmental a) Routine matters b) Other than routine matters c) Service matters	-do-	3 days	
		-do-	10 days	
		-do-	5 days	
4.	Intra-departmental a) Routine matters Ex: Leaves postings etc b) Other than routine matters Ex:: Representations, appeal, Vigilance c) Service matters	-do-	3 days	
		-do-	10 days	
		-do-	5 days	

**Rules, Regulations, Instructions, Manual and Records for Discharging Functions.
[Section 4 (1) (b) (v)]**

Sl.No.	Description	Gist of contents	Price of the publication if priced
1.	Financial Code.	Financial Rules regulating expenditure of Government Department.	Available through Printing & Stationery Dept.,
2.	Treasury Code.	Treasury & Audit checks on the bills of Government Expenditure	-do-
3.	Accounts Code.	Rules & Procedure of Govt. Accounting	-do-
4.	Budget Manual	Rules & Procedure of State Budget.	-do-
5.	Fundamental Rules.	Rules relating to pay, leave, deputations etc., of Govt. Servants.	-do-
6.	Pension code & Revised Pension Rules 1980.	Rules governing the pensions, gratuity of Govt. Servants.	-do-
7.	GPF Rules.	Rules governing PF of Govt. Servants.	-do-
8.	TA and LTC Rules	Rules governing TA., LTC of Government Servants.	-do-
9.	Andhra Pradesh Fiscal Responsibility and Management Act 2005	To ensure prudence in fiscal management and fiscal stability by progressive elimination of revenue deficit, reduction in fiscal deficit, prudent debt management consistent with fiscal sustainability, greater transparency in fiscal operations of the Government and conduct of fiscal policy in a medium term framework and matters connected therewith or incidental thereto.	-do-

**Categories of Documents held by the Public Authority under its control
[Section 4 (1) (b) (vi)]**

Sl.No.	Category of documents	Title of the Document	Designation and address of the custodian (held by under the control of whom)
1.	Relating to State Budget.	Annual Financial Statement and other publication on State Budget to be printed each year	Secretary to Govt. (B&IF) Finance Dept., North 'H' Block, A.P.Secretariat, Hyderabad.
2.	PAC	C&AG Reports.	-do-

Arrangements for consultation with, or Representation by, the member of the public in relation to the formulation of policy of implementation there of.

[Section 4 (1) (b) (vii)]

Sl.No.	Function / Service	Arrangements for consultation with or representation of Public in relation with policy formulation.	Arrangements for consultation with or representation of public in relation with policy implementation.
1.	Budget preparation.	Before preparing draft budget, the HODs and other functionary will be called for discussion with regard to allocation of funds.	On hearing the points of view, keeping in view the financial resources, allocations will be made.

Finance Department being an advisory department, contact with the public directly is very less.

**Boards, Councils, Committees and other Bodies constituted as part of Public Authority
[Section 4 (1) (b) (viii)]**

Name of Board, Council, Committee etc.,	Composition	Powers and Functions	Whether its meetings open to Public/ Minutes of its Meetings accessible for Public
Nil	Nil	Nil	Nil

**Directory of Officers and Employees
[Section 4 (1) (b) (ix)]**

Sl. No.	Name of Office/ Administrative Unit	Name, Designation & Address of Officers / Employees Sri/Smt	Telephone & Fax Office Tel: Res Tel: Fax:	Email
1.	Finance Department, A.P.Secretariat.	Dr.P.V.Ramesh, IAS, Principal Finance Secretary to Government	Off:040-23459299 Fax: 040-23459279 Cell:9866551230	ramesh.pv@gov.in
		M.Ravichandra, IAS Finance Secretary to Government (R&E)	Off:040-23459288 Fax: 040-23452268 Cell: 9676444448	chandram96@nic.in
		K.Sunitha, IAS., Finance Secretary to Government (B&IF)	Off:040-23450501 Fax: 040-23459271 Cell: 9866826688	sunithak@ias.nic.in
		Hema Munivenkatappa, IA & AS Special Secretary to Government	Off:040-23459273 Cell:7702323452	hema.muni@gov.in
		Y.Ramakrishna, Additional Secretary to Govt.,	9848779416	ramakrishna.y@gov.in
		K. Venkateswara Rao Additional Secretary to Govt.,	9848779451	venkateswara.k-ap@gov.in

K.N. Malleswara Rao Joint Secretary to Govt.,	9912011881	malleswararao.kn@gov.in
N. Damodar Abbai, Director of IT	9010004430	damodarabbai.n@gov.in
K.V.S.K.S. Papa Rao, Deputy Secretary to Govt.,	9010011138	paparao.kvsks@gov.in
Ch.V.N. Malleswara Rao Deputy Secretary to Govt.,	9010203521	malleswararao.chvn@gov.in
K.V. Subrahmanyam Deputy Secretary to Govt.,	9912011883	subrahmanyam.kv@gov.in
S. Suvartha Rani Deputy Secretary to Govt.,	9010203537	suvartha.s@gov.in
Md.Imtiaz, Deputy Financial Advisor	9912258444	imthiyaz.md@gov.in
S.Sasikala Officer on Special Duty	9248032076	sashikala.s@gov.in
K.Ramesh Reddy Officer on Special Duty	7659068887	rameshreddy.k-ap@gov.in
B.Srihari Rao Officer on Special Duty	9848779435	bsriharirao@yahoo.com
B.Venkateswara Rao Officer on Special Duty	9010203511	bitra.rao@gov.in
D.Shalem Raju Consultant	9849668162	shalemraju.d-ap@gov.in
B.K.Nagaraja Rao, Officer on Special Duty	9849913166	pmjdyap@gmail.com
Y.Sankar Rao, Assistant Secretary to Government	9010203545	sankarrao.y@gov.in
M.Ammaji Assistant Secretary to Government	9912025999	ammaji.m@gov.in
M.Usha Rani, Assistant Secretary to Government	9010203522	usharani.m@gov.in
S.Ravindranath Tagore, Assistant Secretary to Government	9010203519	ravindranathtagore.s@gov.in
K.Adinarayana, Assistant Secretary to Government	9010203540	adinarayana.k@gov.in
B.Savithri Assistant Secretary to Government	9010203531	savithri.b@gov.in
K.John Deevan Raj Assistant Secretary to Government	9912011882	johndeevanraj.k@gov.in
V.Y.V.V.R.A.Sarma Assistant Secretary to Government	9010203524	sarma.vyvvr@gov.in
J.Venkateswara Reddy Assistant Secretary to Government	9010203510	venkateswarareddy.j@gov.in
B.V.V.Ramakrishna Rao Assistant Secretary to Government	9603347998	ramakrishnarao.bvv@gov.in
P.A.V.Prasada Rao Assistant Secretary to Government	9010203543	prasadarao.pav@gov.in
K.Nalini Mohan Kumar, Assistant Secretary to Government	9010203506	mohankumar.kn@gov.in
P.Sudhakar Assistant Secretary to Government	9010203549	sudhakar.p@gov.in
K.Nagalakshmi Kumari Assistant Director(IT)	9010204296	kumari.knl@gov.in
K.Sai Lakshmi Assistant Financial Advisor	9177047136	sai_kl24@yahoo.com

Monthly Remuneration received by Officers and Employees, including the System of Compensation as provided in Regulations.

[Section 4 (10 (b) (x))]

SNo	Sarva/Sri Name of the employee	Designation	Monthly Remuneration including compensation
1.	Dr.P.V.Ramesh, IAS	Principal Finance Secretary to Government	173010.00
2.	M.Ravichandra, IAS	Finance Secretary to Government (R&E)	157791.00
3.	K.Sunitha, IAS.,	Finance Secretary to Government (B&IF)	157791.00
4.	Hema Munivenkatappa, IA & AS	Special Secretary to Government	142086.00
5.	Y.Ramakrishna	Additional Secretary to Govt.,	152772.00
6.	K. Venkateswara Rao	Additional Secretary to Govt.,	156567.00
7.	K.N. Malleswara Rao	Joint Secretary to Govt.,	120596.00
8.	N. Damodar Abbai	Director of IT	175445.00
9.	K.V.S.K.S. Papa Rao	Deputy Secretary to Govt.,	109139.00
10.	Ch.V.N. Malleswara Rao	Deputy Secretary to Govt.,	109189.00
11.	K.V. Subrahmanyam	Deputy Secretary to Govt.,	111339.00
12.	S. Suvatha Rani	Deputy Secretary to Govt.,	95057.00
13.	Md.Imtiaz	Deputy Financial Advisor	141725.00
14.	S.Sasikala	Joint Financial Advisor	77566.00
15.	Y.Sankar Rao	Assistant Secretary to Government	95097.00
16.	M.Ammaji	Assistant Secretary to Government	On Long Leave
17.	M.Usha Rani	Assistant Secretary to Government	109169.00
18.	S.Ravindranath Tagore	Assistant Secretary to Government	106989.00
19.	K.Adinarayana	Assistant Secretary to Government	75991.00
20.	B.Savithri	Assistant Secretary to Government	86359.00
21.	K.John Deevan Raj	Assistant Secretary to Government	86359.00
22.	V.Y.V.V.R.A.Sarma	Assistant Secretary to Government	88601.00
23.	J.Venkateswara Reddy	Assistant Secretary to Government	86389.00
24.	B.V.V.Ramakrishna Rao	Assistant Secretary to Government	86389.00
25.	P.A.V.Prasada Rao	Assistant Secretary to Government	98925.00
26.	K.Nalini Mohan Kumar	Assistant Secretary to Government	98920.00
27.	P.Sudhakar	Assistant Secretary to Government	78074.00
28.	K.Nagalakshmi Kumari	Assistant Director(IT)	84262.00
29.	K.Sai Lakshmi	Assistant Financial Advisor	
30.	V.Verraiah	Assistant Project Monitoring Officer	65021.00
31.	G.Satyanarayana	Accounts Officer	66745.00
32.	B.S.RamaKrishna	Accounts Officer	59162.00
33.	B.Sudha Rani	Accounts Officer	65011.00
34.	S.Paramkush Naidu	Section Officer	69259.00
35.	Y.Siva Rama Krishna	Section Officer	71113.00
36.	D.Madhusudhana Reddy	Section Officer	76891.00
37.	S.Dakshayani	Section Officer	74907.00
38.	P.V.Vijaya Lakshmi	Section Officer	71053.00
39.	B.Srinivasulu	Section Officer	69459.00
40.	M.Appa Rao	Section Officer	85002.00
41.	P.J.S.Venkateswara Rao	Section Officer	71063.00
42.	P.Satyanarayana	Section Officer	71063.00
43.	A.Venkateswara Rao	Section Officer	71113.00
44.	S.Shanthi Kumari	Section Officer	76721.00
45.	K.Sundara Ramaiah	Section Officer	62505.00
46.	G.Krishna Veni	Section Officer	57728.00
47.	A.Satyanarayana	Section Officer	89351.00
48.	V.Padma Rao	Section Officer	53346.00
49.	T.V.Premnath	Section Officer	78089.00

50.	M.Sudhakar Rao	Section Officer	75175.00
51.	E.V.V.Subba Rao	Section Officer	91702.00
52.	Ch.Sudha	Section Officer	45607.00
53.	P.Nageswara Rao	Section Officer	60942.00
54.	B.Madhavi	Section Officer	54809.00
55.	A.Venkata Lakshmi	Section Officer	67545.00
56.	I.S.V.S.Subrahmanyam	Section Officer	71073.00
57.	Y.Veeraja Babu	Section Officer	57688.00
58.	C.R.V.S.N.Murthy	Section Officer	57688.00
59.	D.Prasanthi	Section Officer	62425.00
60.	N.Venkateswarlu	Section Officer	87109.00
61.	M.Potha Raju	Section Officer	62475.00
62.	K.S.Ranganayakamma	Section Officer	87109.00
63.	O.Vishwanatha Sarma	Section Officer	87109.00
64.	P.Sankarappa	Section Officer	58588.00
65.	K.Samuel Jublee	Section Officer	57688.00
66.	A.V.Subba Rao	Section Officer	76751.00
67.	D.Janaki Ramaiah	Section Officer	69384.00
68.	M.Yogi Reddy	Section Officer	72988.00
69.	S. Anasuya Sri Devi	Section Officer	59912.00
70.	M.Laxmi Devi	Assistant Accounts Officer	66745.00
71.	Y.Rama Krishna	Ps to Secretary to Government	82755.00
72.	S.A.Sreepathi	Ps to Secretary to Government	67570.00
73.	A.Bhaskara Babu	Ps to Secretary to Government	70663.00
74.	M.Rama Devi	Assistant Section Officer	65791.00
75.	P.Chandra Sekhar	Special Category Stenographer	43087.00
76.	R.Rama Krishna	Assistant Section Officer	48665.00
77.	R.Seetha Maha Lakshmi	Assistant Section Officer	48665.00
78.	N.Nagamani	Assistant Section Officer	50884.00
79.	N.Ravi Sankar	Assistant Section Officer	47345.00
80.	K.Venkata Koteswara Rao	Assistant Section Officer	49984.00
81.	Y.B.Rajesh Kumar Penagamuri	Assistant Section Officer	48665.00
82.	Sai Seshu Sriranga Maringanti	Assistant Section Officer	67275.00
83.	M.Manikyam	Assistant Section Officer	51304.00
84.	M.Madhu Babu	Assistant Section Officer	54466.00
85.	Sri Lakshmi Nelavalli	Assistant Section Officer	44900.00
86.	K.Sreenivasulu	Assistant Section Officer	41300.00
87.	B.Nagamani	Assistant Section Officer	47345.00
88.	A.Surya Prakash Reddy	Assistant Section Officer	52735.00
89.	G.Pedda Venkateswarlu	Assistant Section Officer	49984.00
90.	V.Rajasekhara	Assistant Section Officer	41300.00
91.	K.Bhushana Rao	Assistant Section Officer	40161.00
92.	Ch.Srinivasulu	Assistant Section Officer	60522.00
93.	L.Venkata Lakshmi	Assistant Section Officer	44900.00
94.	K.Vara Prasad	Assistant Section Officer	46498.00
95.	Ch.Bhanu Prasad	Assistant Section Officer	38786.00
96.	D.Sudhakar	Assistant Section Officer	44900.00
97.	P.Vasumathi	Assistant Section Officer	44900.00
98.	N.Subba Rao	Assistant Section Officer	41300.00
99.	A.Thirupathi	Assistant Section Officer	41300.00
100.	M.Mani Deepavalli	Assistant Section Officer	41300.00
101.	P.Mani	Assistant Section Officer	42200.00
102.	T.Narayana	Assistant Section Officer	41300.00
103.	P.Prasanna Lakshmi	Assistant Section Officer	41300.00
104.	B.Nagabhushanam	Assistant Section Officer	40161.00
105.	K.Rakesh	Assistant Section Officer	40161.00
106.	V.Venkateswaralu	Assistant Section Officer	40161.00
107.	N.Prameela	Assistant Section Officer	40161.00
108.	M.Suneetha Devi	Assistant Section Officer	60522.00
109.	K.Bhagyanaga Raju	Assistant Section Officer	40161.00
110.	D.Sreenu Babu	Assistant Section Officer	47345.00
111.	K.Rajesh	Assistant Section Officer	44900.00
112.	N.Naga Lalitha Devi	Assistant Section Officer	54466.00
113.	Ch.Gnana Venkata Rama	Assistant Section Officer	67245.00
114.	Shaik Jawahar Muneer	Assistant Section Officer	55896.00
115.	Md.Khaja Shariff	Assistant Section Officer	37550.00
116.	Ch.Anusha	Typist Cum Assistant	26159.00
117.	Paul Francis	Assistant	57058.00
118.	Vinod Kumar Naram	Assistant	58480.00
119.	Ch.Moses Lal	Assistant	44857.00
120.	T.Balanarasimha	Assistant	56988.00

121.	Mohd.Nayeemuddin	Assistant	60022.00
122.	Mukesh Singh Shamwale	Assistant	48165.00
123.	J.Narasimha	Assistant	37550.00
124.	S.Rama Goud	Record Assistant	55411.00
125.	Gouse Pasha Shaik	Record Assistant	42039.00
126.	P.Varalaxmi	Record Assistant	50854.00
127.	T.Krishna Murthy	Record Assistant	36494.00
128.	Suresh Kumar.A	Record Assistant	38605.00
129.	Moize.Md	Driver	76471.00
130.	A.Gandaiah	Driver	69009.00
131.	G.Srisailam	Driver	69009.00
132.	Ch.Venkata Lakshmi Narayana	Driver	48665.00
133.	M.Mallesh	Driver	38050.00
134.	Abdul Subhan Syed	Senior Driver	70773.00
135.	Ch.Swarna Kesavulu	Roneo Operator	55516.00
136.	Mohd Ghouse Khan	Jamedar	55396.00
137.	Rawoof Ali Khan	Jamedar	55396.00
138.	Shiv Shanker	Jamedar	56998.00
139.	Kalavathi.P	Jamedar	55396.00
140.	Laxmi Narasimha Murthy	Office Subordinate	50979.00
141.	D.Chakram Talla	Office Subordinate	50979.00
142.	Bingi Shankar	Office Subordinate	53981.00
143.	A.Prasad	Office Subordinate	52235.00
144.	J.Ramesh	Office Subordinate	52410.00
145.	A.Narayana Rao	Office Subordinate	32688.00
146.	G.Mallikarjun Rao	Office Subordinate	50979.00
147.	P.Ramachander	Office Subordinate	54006.00
148.	Komaraiah.N	Office Subordinate	50804.00
149.	G.Krishna	Office Subordinate	50979.00
150.	B.Buchanna	Office Subordinate	52275.00
151.	P.Kanakaiah	Office Subordinate	28917.00
152.	Ajay Kumar.A	Office Subordinate	21875.00
153.	Chandra Kanth.V	Office Subordinate	19000.00
154.	S.Ram Suresh	Office Subordinate	19000.00
155.	R.Sanjeeva	Dafedar	54166.00
156.	C.S.Satyanarayana	Dafedar	42572.00
157.	V.Yadgiri	Chowkidar	24234.00

**Budget Allocated to Each Agency including Plans etc.
[Section 4 (1) (b) (xi)]**

Agency	Plan/Programme / Scheme/ Project/ Activity/ Purpose for which budget is allocated.	Proposed Expenditure	Expected Outcomes	Report on disbursements made or where such details are available (web site, reports, notice board etc.)
Finance Department being an advisory department do not have any specific Plan/ Programmes/Schemes etc.,				

**Manner of Execution of Subsidy Programmes
[Section 4 (1) (b) (xii)]**

Name of programme / Activity	Nature/Scale of subsidy	Eligibility criteria for grant of subsidy	Designation of Officer to grant subsidy.
Finance Department being an advisory department do not have any specific Plan/ Programmes/Schemes etc.,			

Particulars of Recipients of Concessions, Permits or Authorization Granted by the Public Authority
[Section 4 (1) (b) (xiii)]

Institutional Beneficiaries.

Name of Programme / Scheme:				
Sl.No.	Name & address of recipient institutions	Nature/Quantum of benefit granted	Date of grant	Name & Designation of granting authority
Finance Department being an advisory department do not have any specific Plan/ Programmes/Schemes etc.,				

Name of programme/Scheme:

Name of Programme / Scheme:				
Sl.No.	Name & address of recipient institutions	Nature/Quantum of benefit granted	Date of grant	Name & Designation of granting authority
Finance Department being an advisory department do not have any specific Plan/ Programmes/Schemes etc.,				

Individual Beneficiaries:

Sl.No.	Name & address of recipient beneficiaries	Nature/Quantum of benefit granted	Date of grant	Name & Designation of granting authority
Finance Department being an advisory department do not have any specific Plan/ Programmes/Schemes etc.,				

Information Available in Electronic Form
[Section 4 (1) (b) (xiv)]

Electronic Format	Description (site address/location where available)	Contents or title	Designation and address of the custodian of Information
CDs on Budget Documents		Budget Speech	Secretary to Govt., (B&IF)

Particulars of Facilities available to Citizens for Obtaining Information
[Section 4 (1) (b) (xv)]

Facility	Description (Location of Facility/Name etc.)	Details of Information made available
Finance Department being an advisory department, cannot supply/disseminate any information as other departmental functionaries do their job on the advise of Finance.		

Names, Designations and other Particulars of Public Information Officers
[Section 4 (1) (b) (xvi)]

Assistant Public Information Officers.

Sl.No.	Name of office/ Administrative unit	Name & Designation of APIO	Office Tel: Residence Tel: Fax:	Email
1.	Finance Department, A.P.Secretariat	Sri S.Paramkush Naidu Section Officer	8499903388	paramkushanaidu.a@gov.in
2.		Sri Y.Siva Rama Krishna Section Officer	9948287882	sivaramakrishna.y@gov.in
3.		Sri D.Madhusudhana Reddy Section Officer	9505120003	madhusudhanareddy.d@gov.in
4.		Smt S.Dakshayani Section Officer	8096565552	dakshayani.s@gov.in
5.		Sri G.Satyanarayana Accounts Officer	9951100538	satyanarayana.g@gov.in
6.		Sri B.S.RamaKrishna Accounts Officer	9505577227	ramakrishna4383@gmail.com
7.		Smt P.V.Vijaya Lakshmi Section Officer	9010203520	vijayalakshmi.pv@gov

			.in
8.	Sri B.Srinivasulu Section Officer	9010000417	srinivasulu.b@gov.in
9.	Sri M.Appa Rao Section Officer	9603347984	apparao.m57@gov.in
10.	Sri P.J.S.Venkateswara Rao Section Officer	9010203552	venkateswararao.pjs@gov.in
11.	Sri P.Satyanarayana Section Officer	9010203512	satyanarayana.p@gov.in
12.	Sri A.Venkateswara Rao Section Officer	9603347982	venkateswararao.a@gov.in
13.	Smt S.Shanthi Kumari Section Officer	9010203504	santhikumari.s@gov.in
14.	Sri K.Sundara Ramaiah Section Officer	8501936664	sundararamaiah.k67@gov.in
15.	Smt G.Krishna Veni Section Officer	8501097733	krishnaveni.g@gov.in
16.	Sri A.Satyanarayana Section Officer	9948896403	satyanarayana.a@gov.in
17.	Sri V.Padma Rao Section Officer	9010203530	padmarao.v@gov.in
18.	Sri T.V.Premnath Section Officer	9010203535	premnath.tv@gov.in
19.	Sri M.Sudhakar Rao Section Officer	8499091113	sudhakar Rao.m@gov.in
20.	Sri E.V.V.Subba Rao Section Officer	9948578664	subbarao.evv@gov.in
21.	Smt Ch.Sudha Section Officer	8096949730	sudha.ch@gov.in
22.	Sri P.Nageswara Rao Section Officer	8499964902	nageswararao.p@gov.in
23.	Smt B.Madhavi Section Officer	8499964901	madhavi.b@gov.in
24.	Smt A.Venkata Lakshmi Section Officer	9010000416	venkatalakshmi.a@gov.in
25.	Sri I.S.V.S.Subrahmanyam Section Officer	9441514079	subrahmanyam.isvs@gov.in
26.	Sri Y.Veeraja Babu Section Officer	9000172277	veerajababu.y@gov.in
27.	Sri C.R.V.S.N.Murthy Section Officer	8501097711	murthy.crvsn@gov.in
28.	Smt D.Prasanthi Section Officer	8501950055	prasanthi.d@gov.in
29.	Sri N.Venkateswarlu Section Officer	8096565550	venkateswarlu.n@gov.in
30.	Sri M.Potha Raju Section Officer	9441273325	potharaju.m@gov.in
31.	Smt K.S.Ranganayakamma Section Officer	9010203541	ranganayakamma.ks@gov.in
32.	Sri O.Vishwanatha Sarma Section Officer	9010011137	vishwanadhasarma.o@gov.in
33.	Sri P.Sankarappa Section Officer	8501950022	sankarappa.p@gov.in
34.	Sri K.Samuel Jublee Section Officer	9848232677	samueljublee.k@gov.in
35.	Sri A.V.Subba Rao Section Officer	8499964903	subbarao.av@gov.in
36.	Smt B.Sudha Rani Accounts Officer	9603568885	sudharani.b@gov.in
37.	Sri D.Janaki Ramaiah Section Officer	9848561557	janakiramaiah.d@gov.in
38.	Sri M.Yogi Reddy Section Officer	9086942797	yogireddy.m@gov.in

Public Information Officers.

Sl.No.	Name of office/ Administrative unit	Name & Designation of PIO	Office Tel: Residence Tel: Fax:	Email
1.	Finance Department, A.P.Secretariat	Sri Mohammed Imtiaz Deputy Financial Advisor	9912258444	imthiyaz.md@gov.in
2.		Smt. B.Savithri Assistant Secretary to Government	9010203531	savithri.b@gov.in
3.		Smt. M.Usha Rani Assistant Secretary to Government	9010203522	usharani.m@gov.in
4.		Ms.S.Sashi Kala, Joint Financial Advisor	9248032076	sashikala.s@gov.in
5.		Smt. K.Nagalakshmi Kumari Assistant Director(IA)	9010204296	kumari.knl@gov.in
6.		Sri J.Venkateswara Reddy Assistant Secretary to Government	9010203510	venkateswarareddy.j@gov.in
7.		Sri P.Sudhakar Assistant Secretary to Government	9010203549	sudhakar.p@gov.in
8.		Sri Damodar Abbai Director IT	9010004430	damodarabbai.n@gov.in
9.		Sri K.Adinarayana Assistant Secretary to Government	9010203540	adinarayana.k@gov.in
10.		Sri V.Y.V.V.R.A.Sarma Assistant Secretary to Government	9010203524	sarma.vyvra@gov.in
11.		Sri P.A.V.Prasada Rao Assistant Secretary to Government	9010203543	prasadarao.pav@gov.in
12.		Sri B.V.V.Rama Krishna Rao Assistant Secretary to Government	9603347998	ramakrishnarao.bvv@gov.in
13.		Sri S.Ravindranadh Tagore Assistant Secretary to Government	9010203519	ravindranathtagore.s@gov.in
14.		Sri K.John Deevan Raj Assistant Secretary to Government	9912011882	johndeevanraj.k@gov.in
15.		Sri Y.Sankar Rao Assistant Secretary to Government	9010203545	sankarrao.y@gov.in
16.		Sri K.Nalini Mohan Kumar Assistant Secretary to Government & DDO	9010203506	mohankumar.kn@gov.in
17.		Smt. K.Sai Lakshmi Assistant Financial Advisor		sai_kl24@yahoo.com

Appellate Authority

Sl.No.	Name, Designation & Address of Appellate Officer.	Jurisdiction of Appellate Officer (Offices/ administrative units of the authority)	Office Tel: Residence Tel: Tel: Fax:	Email
1.	Sri Y. Rama Krishna, Additional Secretary to Government	Finance Department	9848779416	ramakrishna.y@gov.in
2.	Sri K.Venkateswara Rao, Additional Secretary to Government		9848779451	venkateswara.k-ap@gov.in
3.	Sri K.N.Malleswara Rao, Joint Secretary to Government		9912011881	malleswararao.kn@gov.in
4.	Sri K.V.S.K.S.Papa Rao, Deputy Secretary to Government		9010011138	paparao.kvsks@gov.in
5.	Sri Ch.V.N.Malleswara Rao Deputy Secretary to Government		9010203521	malleswararao.chvn@gov.in
6.	Sri K.V.Subrahmanyam, Deputy Secretary to Government		9912011883	subrahmanyam.kv@gov.in
7.	Smt S.Suvartha Rani, Deputy Secretary to Government		9010203537	suvartha.s@gov.in

HEMA MUNIVENKATAPPA
SPECIAL SECRETARY TO GOVERNMENT