

GOVERNMENT OF ANDHRA PRADESH  
FINANCE (CM) DEPARTMENT

Govt. Memo. No. 21022/6/CM/2018  
(Computer No. 425341)

Dt. 02.04.2018

Sub:- Finance Department – Information on bank Balances available with Govt.  
Departments and District Collectors etc – Requested – Reg.

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Chief Secretary to Govt. desires to review the number and type of accounts opened by all Government Departments, District Collectors and various Corporations, Societies etc., and the extent of funds available in these accounts during the 1<sup>st</sup> Week of April. 2018.

2. Therefore all the Heads of Departments / District Collectors / corporations /Societies and other Public undertakings are requested to furnish the details of Account Number, type of Account (Savings/Fixed/Current Accounts) and the balances available as on 31.03.2018 in the following proforma by 4<sup>th</sup> April. 2018 to the following Mail I.D : [debtmanagement.ap@gmail.com](mailto:debtmanagement.ap@gmail.com).

3. It is requested to furnish the details of all the accounts maintained even if the balances available with them are 'Nil'. Non-disclosure of any of the Account details will be viewed seriously. If any of the organisation does not have an account outside the Govt. Treasury, 'Nil' report may please be furnished.

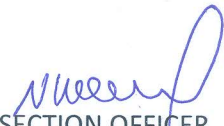
Proforma							
Proforma for Bank Account Details							
Name of the Department/Organisation / Office							
Sl. No.	Account No.	Name of the Bank	Name of the Branch	IFSC Code	Balances available as on 31-03-2018		
					Savings Bank Account	Current Account	Fixed Deposit
1	2	3	4	5	6	7	8

4. As the list of organisations who have not submitted the information in the format prescribed are to be compiled and furnished to the Chief Secretary by 6<sup>th</sup> April, 2018. It is requested to furnish the information as sought by 4<sup>th</sup> April. 2018 without fail.

KVV SATYANARAYANA  
SPECIAL SECRETARY TO GOVERNMENT (B&IF)

To,  
All HoDs Concerned through Mail  
All District Collectors through Mail  
All Corporations/PSUs/Societies through Mail  
Copy to : All Secretariat Department with a request to pursue them to furnish the information as requested.

// FORWARDED:: BY ORDR//

  
SECTION OFFICER