

**GOVERNMENT OF ANDHRA PRADESH
FINANCE (BUDGET.II) DEPARTMENT**

U.O.Note No. FIN01-BUGT0MISC/1/2019-BG-II

Dated:18-01-2019

Sub:- Supplementary Estimates for expenditure for 2018-19 –
Notes called for on-line - Reg.

Ref:- 1. G.O. Ms. No. 44, Finance (Budget.I) Department, dated:
29.03.2018.
2. G.O. Ms. No. 180, Finance (Budget.I) Department, dated:
03.12.2018

In continuation of earlier orders in the reference 2nd cited, Supplementary Estimates of expenditure for the remaining period of 2018-19 from 1st September, 2018 onwards will be presented in the ensuing Budget Session of the State Legislature. The actual date of presentation will be intimated later.

2. While preparing the Supplementary Estimates for 2018-19, the departments of Secretariat are requested to see that the funds are provided to cover the following items of expenditure.

- i) The additional amounts allowed by Finance Department over and above the provisions made in the Budget Estimates 2018-19 in relaxation of Treasury Control orders pending provision of funds by way of supplementary grants.
- ii) Additional expenditure under certain grants due to change or increase in the State Development Schemes and consequential additional allocations of funds over and above the provisions in the Budget 2018-19.
- iii) New Service Schemes sanctioned during the year 2018-19 for which funds have been provided by advances from the Contingency Fund but remained un-recouped to the fund.
- iv) Expenditure on Centrally Assisted State Plan Schemes (CASPS) and Externally Aided Projects which have been approved by the Government of India or by any such other agency for which no provision was made or provision was made inadequate to cover the entire expenditure.
- v) Any other essential items of expenditure or new schemes sanctioned by the Government during the course of the financial year 2018-19 for which funds are required for expenditure in 2018-19.

3. The Departments are requested to ensure that while submitting proposals for Supplementary Estimates the additional amount sought for is actually required over and above the provision available to the department in the Budget 2018-19 under the Heads of Accounts under its control under each of the Section i.e., Revenue, Capital and Loan Account in each grant. It is also to be noted that the departments should ensure that correct estimation is done to cover the actual expenditure. While obtaining supplementary grants, unutilized funds, surrenders and savings would give scope for adverse comments from the Accountant General and Public Accounts Committee. The Departments are, therefore requested to see that the Supplementary grant is obtained only for the actual additional amount required under each grant to cover the actual expenditure before the end of the Financial year 2018-19 over and above the provision voted by the Legislature. The Chief Controlling Officers/Estimating Officers shall furnish a certificate to the effect that there are no savings available under any of the detailed heads under respective sections i.e., Revenue, Capital and Loans under their control to meet the additional expenditure now sought for in the format given below.

CERTIFICATE

“This is to certify that no savings are available out of the provisions made in the Budget for 2018-19 under any of the detailed heads under sections Revenue/Capital/Loans under which supplementary grant is sought for now to provide the additional amounts. The savings available in other sections are surrendered”.

4. As it is incumbent on the part of the department to bring to the notice of the legislature and obtain its vote as early as possible after New Service scheme sanctioned, the Departments of Secretariat are requested to pay special attention to see that no “New Service” sanctioned during the course of the current financial year is omitted from the supplementary estimates, if the expenditure has been or likely to be incurred on the schemes during the current financial year. Whenever Government have ordered that the additional expenditure should be made by re-appropriation of funds from the existing budget provision, 2018-19 for only token sum of Rs.0.01 lakhs should be included in the Supplementary Estimates in respect of each ‘New Service’ if the additional expenditure involved can be met from the savings within the grant.

5. A list of New Services, the expenditure of which was met by an advance from the Contingency Fund and for which recoupment is now pending is enclosed. The Departments of Secretariat are requested to ensure that proposals for Supplementary Estimates are sent in respect of all of them. This list, however not exhaustive and the Departments should also send notes on any other sanctioned ‘NEW SERVICE’ Schemes of new items of expenditure in respect of which advances from the Contingency Fund have been sanctioned but could not be included in this list.

6. By the time proposals for Supplementary Estimates are prepared by the Departments ceilings under Revised Estimates for 2018-19 based on existing sanctions would have been communicated by Finance (Budget/FMU) Department to the concerned Departments of Secretariat. The Departments of Secretariat are requested to take note of the Provisions indicated in RE 2018-19 and restrict the proposal to this provision unless additional demands are specifically covered by Government sanctions issued subsequent to the fixation of the Revised Estimates for 2018-19.

7. Draft explanatory notes on Supplementary Estimates of expenditure in the usual form (Annexure enclosed) explaining fully the necessity for additional appropriation should be sent to Finance Department online before 21st January, 2019. Finance Department will scrutinize the draft notes of Supplementary Estimates for both Capital and Revenue Schemes.

8. So far as State Development schemes are concerned, the Departments of secretariat are informed that the proposal for obtaining Supplementary Estimates should be sent only for such of the schemes for which additional funds have actually been allotted.

9. The Departments of Secretariat are also informed that in cases where they require Supplementary appropriation under more than one sub-head of appropriation under the same grant they should as far as possible prepare a consolidated note for all such heads showing the additional appropriation required under each sub-head separately explaining in detail the reasons for additional appropriation.

10. The explanatory notes on demands for Supplementary Estimates for 2018-19 should reach the Finance Department not later than 21st January, 2019 as the demands have to be consolidated, the Supplementary Statement of expenditure has to be approved in circulation before copies are printed and presented to the Legislature. It will not be possible for Finance Department to include in the Supplementary Statement, schemes in respect of which copies of explanatory notes are received after 21st January, 2019.

11. Details according to units of appropriation including sub-detailed heads, such as Pay, Allowances, DA under 'Salaries' etc with code number as has been exhibited in printed Budget Publications for 2018-19 should clearly be indicated in the proposal, for Supplementary Estimates.

12. The information whether, the expenditure whether it is 'Charged' or 'Voted' should clearly be mentioned in the notes for Supplementary Estimates.

13. Abbreviations should not be used in the explanatory notes to be sent to Finance Department.

14. **On-Line Submission:** The Supplementary Estimates proposals sought for 2018-19 through this U.O. Note shall be furnished by all departments through the online facility only. All Heads of Departments and other Estimating Officers are requested to visit "Budget Portal" on the Internet using the URL: <https://apbudget.apcfss.in/> and then follow the steps given below:

- This link will open "Budget Portal" web-page
- The User-ID and Password were already provided for submission of Number Statement and Budget Estimates.
- Please Log-in using the same User-ID and Password. Please enter them correctly and Log-in into application.
- A menu item "Supplementary Estimates 2018 -19" is displayed in the Menu Bar.
- Select the concern Head of Accounts and enter the data.
- Saving of data can be done any point of time using 'SAVE' button.
- After completion of entries final submission to Finance department can be done using 'Final Submit' in the menu bar and using the appropriate menu items.
- Deletion of entries can be done before Final Submission.
- After final submission no more deleting is allowed.
- Any further instructions can be seen on-line.

Dr.K.V.V.SATYANARAYANA
SPL. SECRETARY TO GOVERNMENT(B&IF)

To
All Departments of Secretariat.

Copy to:

All Heads of the Department.

All Sections in Finance Department.

All officers in Finance Department

The Chief Technical Officer, Finance Department for taking
Immediate action for providing facility in Budget Portal
for entry data by the Departments / HoDs concerned.

PS to Spl.CS(FAC)/Secy.(FP)/Spl.Secy.(B&IF).

//FORWARDED::BY ORDER//


SECTION OFFICER

ANNEXURE

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Voted:
Charged:

Estimate of the amount required for further expenditure

Voted

Total of sums charged:

SUMMARY

(Rupees in Thousands)

Major Head	Minor Head	Sub-head and Detailed Heads of appropriations	Estimated amount of further Expenditure for 2018-19	
			Charged Rs.	Voted Rs.
		Revenue		
		Capital		
		Total :		

EXPLANATORY NOTE

(Herein give details in brief regarding the scheme when it is sanctioned, its cost, whether it is treated as New Service and if so, the reasons therefore, whether an advance from the Contingency Fund has been sanctioned and if so, the amount of advance and the amount that has to be recouped by obtaining the Supplementary grant, the reasons for not providing funds in the original Budget, the circumstances under which the provision made in the original Budget has been exceeded etc.)

ANNEXURE
LIST OF ADVANCES SANCTIONED FROM THE CONTINGENCY FUND REMAIN UNRECOUPED
TO THE FUND ACCOUNT

Sl.	Departments G.O. Number & Date	Finance (BG) Dept. G.O. Rt. No. & Date	Amount of advance from the Contingency Fund
HM&FW Department			
1.	G.O. Rt. No. 444, HM&FW Dept, Dt. 06.09.2018	G.O. Rt. No. 1923, Fin (Budget. I) Department, Dt. 24.10.2018	16,00,000
TR&B Department			
2.	G.O. Rt. No. 247, TR&B Dept., Dt. 14.06.2018	G.O. Rt. No. 1721, Fin (Budget. I) Department, Dt. 09.09.2018	5,22,000
3.	G.O. Rt. No. 273, TR&B Dept., Dt. 14.06.2018	G.O. Rt. No. 1720, Fin (Budget. I) Department, Dt. 09.09.2018	7,28,000
4.	G.O. Rt. No. 465, TR&B Dept., Dt. 02.11.2018	G.O. Rt. No. 2072, Fin (Budget. I) Department, Dt. 30.11.2018	15,18,000
WR Department			
5.	G.O. Rt. No. 295, WR Dept., Dt. 24.04.2018	G.O. Rt. No. 1719, Fin (Budget. I) Department, Dt. 09.09.2018	68,10,000
LET&F Department			
6.	G.O. Rt. No. 176, LET&F Dept., Dt. 25.09.2018	G.O. Rt. No. 1874, Fin (Budget. I) Department, Dt. 16.10.2018	1,53,000
Revenue Department			
7.	G.O. Rt. No. 1329, Rev Dept., Dt. 20.09.2018	G.O. Rt. No. 1828, Fin (Budget. I) Department, Dt. 03.10.2018	2,74,60,000
8.	G.O. Rt. No. 2310, GA (SC.I) Dept., Dt. 30.10.2018	G.O. Rt. No. 2140, Fin (Budget.I) Department, Dt. 20.12.2018	1,00,000
9.	G.O. Rt. No. 2375, GA Dept., Dt. 00.11.2018	G.O. Rt. No. 2158, Fin (Budget.I) Department, Dt. 21.12.2018	75,000
Total			3,89,66,000