



**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Public Services – Notification of vacancies of Andhra Pradesh Public Service Commission, Employment Exchanges and other Recruiting Agencies from Government (Surplus Man Power Cell – Finance Wing) – Orders – Issued.

FINANCE AND PLANNING (FINANCE WING – SURPLUS MAN POWER CELL) DEPARTMENT

G.O.Ms.No.275

Dated: 14-12-1995

ORDER:

It has come to the notice of the Government that some of the Heads of Departments and Offices are sending requisitions to Andhra Pradesh Public Service Commission even though there are no clear vacancies or there are surplus manpower available in the Government. This perfunctory requisitions sent by the Department and Offices is resulting in over – manning and accentuating the problem of surplus manpower in the Government. In spite of the instructions from time to time that any vacancy to be filled up through Andhra Pradesh Public Service Commission or through any other recruitment agency or from Employment Exchange must be made only after taking the clearance from the Surplus Man Power Cell in the Finance and Planning (Finance Wing) Department for twin cities and the District Collectors in the Districts, the non – observance of the instructions is still continuing in good many cases.

2. It is, therefore, now felt necessary that all departments, and offices for every kind of post whether full time or part – time, contingent or any other category must necessarily send the requisition to the Government in the Finance and Planning (Finance Wing) Department. The Government in the Finance and Planning (Finance Wing) Department will verify whether the vacancies in the reported category could be filled up from the available surplus manpower and in the event of non – availability of suitable candidate it would be the responsibility of the Government in the Finance and Planning (Finance Wing) Department to issue required requisitions to the Andhra Pradesh Public Service Commission or to the relevant Recruitment Agency / Special Selection Board or to the District Employment Exchange for sponsoring candidates to be appointed. In the case of Offices and Officers located in the Districts such requisitions must be sent to the Finance and Planning (Finance Wing) Department only after getting the clearance from the concerned District Collectors that no suitable candidates are available in the Surplus Manpower Cell of the District in the concerned category.

3. The Secretary, Andhra Pradesh Public Service Commission, Chairman, Police Service Recruitment Board, District Selection Committees, A.P. College Service Commission and all other Recruiting Bodies / Committees of all Departments of the Government are requested not to accept any requisitions for any vacancies unless it is received from the Government in the Finance and Planning (Finance Wing) Department. All District Employment Officers also should not entertain requisitions from any office other than those received from the Government in the Finance and Planning (Finance Wing) Department.

4. These orders do not apply to High Court, Subordinate Courts and Andhra Pradesh Administrative Tribunal.
5. This order will come into force with immediate effect.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**M.S. RAJAJEE
CHIEF SECRETARY TO GOVERNMENT**

To

All Secretaries to Government.

All Departments of Secretariat.

All the Heads of Department.

The Registrar, Andhra Pradesh, High Court, Hyderabad (with a covering letter).

The Registrar, Andhra Pradesh Administrative Tribunal, Hyderabad.

The Secretary, A.P. Public Service Commission, Hyderabad (with a covering letter).

The Chairman, A.P. Police Service Recruitment Board, Hyderabad.

The Chairman, A.P. College Service Commission, Hyderabad.

All District Collectors.

All District Judges.

The Pay & Accounts Officer, A.P. Hyderabad.

All the Directors of Accounts of Projects.

All the District Treasury Officers.

All the District Educational Officers.

All the Chief Executive Officers, Zilla Parishads.

All the District Panchayat Officers.

All the Secretaries of Zilla Grandhalaya Samsthas through the Director of Public Libraries, Hyderabad.

All the Secretaries to Agricultural Market Committees through the Director of Marketing, A.P. Hyderabad.

All the Commissioners / Special Officers of the Municipalities / Corporations.

The Registrars of All Universities.
